



Inductee Nomination Information Package & Form

Nomination Deadline: February 28 (Annually)

www.manitobaaghalloffame.com

Manitoba Agricultural Hall of Fame Mission Statement

To recognize and honour innovators, leaders and visionaries for their contribution to agriculture in Manitoba.

Objective

The objective of the Manitoba Agricultural Hall of Fame exists to formally and publicly recognize individuals or groups who, in the course of their residence in Manitoba, have made outstanding contributions to the improvement of agriculture and the betterment of rural living in the province.

Who is eligible to be inducted in to the Manitoba Agricultural Hall of Fame?

Individuals or groups who have demonstrated through leadership, innovation or vision in farm, rural or commodity organizations, or in a food industry are eligible candidates for the Manitoba Agricultural Hall of Fame. Contributions within these areas will have been demonstrated at the provincial, national or international level and will have benefited the agricultural industry in an outstanding and significant way.

Who can nominate an individual or group?

Any member of the public is eligible to submit a nomination for an individual or a group of people. Neither self-nominations nor nominations made by family members are permitted. The board of the Manitoba Agricultural Hall of Fame reserves the right to nominate an individual or group they deem to be an eligible candidate.

Who sits on the selection panel?

The Manitoba Agricultural Hall of Fame board of directors go through a lengthy and comprehensive evaluation process to determine who is inducted each year.

How many people are inducted each year?

The board of directors may select up to four individuals or groups of individuals to induct annually.

Nomination Criteria

Below are the categories to consider, when preparing your written documents. The percentages indicate the weights given to each category.

1. Innovative contributions (20%)
2. Service to agriculture (20%)
3. Service to community (20%)
4. Longevity of impact on agriculture (20%)
5. Impact beyond local region (20%)

What do I need to include in a Nomination Package?

1. **Official Nomination Form** A complete nomination form must be included as page 1 of your nomination package. All information is kept confidential.
2. **Biographies** A full biography, plus a 350 word shortened version. The full biography will be included on the MAHF website and should include: full name, date and place of birth, ancestry, education, marital status, family, career, personal characteristics, awards/honours and the significant/outstanding accomplishments of the nominee or group of individuals. The 350 word shortened version is to be used in printed material and for mass media.
3. **Letters of Endorsement** Nominations must be substantiated with accompanying letters of endorsement (max. five). These letters should come from individuals and organizations with which the individual or group was involved and should include knowledge of specific/outstanding accomplishments of the individual or group.
4. **Nominee Photos** One current photograph must be submitted with the package (print or digital acceptable).
5. **Orderly Submission** All material must be submitted in a typed, comprehensive, yet concise and organized fashion. If possible, all information must be submitted together as one package. Please collect all letters of reference and include it with all other pieces of the package.

Please note: With the exception of a group nomination, when more than one person is included in a nomination (i.e. married couple, business partners, siblings etc.), all persons should be treated as individuals and documentation submitted should support the induction of all those included in the nomination.

When is the deadline for the completed nomination packages to be received?

The annual deadline for entries is February 28 each year. The nomination form, accompanied by all letters of endorsement and pertinent information must be postmarked by February 28 for the nomination to be considered in that year. **Note:** This is a FIRM deadline. Extensions are not provided. If packages are received after the deadline, they will be kept on file for the next year's nomination process.

Are there any costs associated with the nomination process?

The nominator is responsible for any costs associated with a successful nomination, up to a maximum of \$400. You will be notified and invoiced in advance of the induction ceremony.

When are the successful inductees announced?

The board of directors announces the year's inductees at the Annual General Meeting. That meeting is held in early April. The media is notified and announcement is also placed on our website.

What if my nominee is not chosen?

Unsuccessful official nominators will be notified in the event their nominee is not chosen.

When does the induction ceremony take place?

A formal ceremony takes place in the summer of each year. Details (date, location etc.) are provided once the inductees are announced.

Where do I submit my completed nomination package?

The package can be mailed or emailed to:

Manitoba Agricultural Hall of Fame Inc.

3977 Portage Avenue

Winnipeg MB R3K 2E8

manitobaaghalloffame@gmail.com

Fax: 204-888-6992

Questions: 204-888-6990

Nomination Form
CONFIDENTIAL
(Please Print)

VERY IMPORTANT: This form must be completed in full and appear as PAGE #1 of your nomination package.

Nomination Submission Year: _____

NOMINATOR INFORMATION

Nominator's Last Name:		First Name:	Group/ Organization:	
Street Address:		P.O. Box:	City/ Town:	Province:
Postal Code:	E-Mail Address:		Work Phone No.:	Home Phone No.:
I/ we submit the following name to the MAHF Board of Directors for their consideration as a candidate for the Manitoba Agricultural Hall of Fame. I/ we feel that they meet your criteria as someone who deserves recognition for their outstanding contributions to the welfare and improvement of agriculture and the enhancement of rural living in Manitoba.				
Signature of Nominator			Date	

NOMINEE INFORMATION

Nominee's Last Name:		First Name:	Middle Name:	Photograph Provided ☐ Yes ☐ No
Street Address:		P.O. Box:	City/ Town:	Province:
Postal Code:	E-Mail Address:		Work Phone No.:	Home Phone No.:
Place of Birth:	Date of Birth:		Date of Death (if applicable):	
Nearest Relative's Last Name:	First Name:	Relationship: ☐ Spouse ☐ Son ☐ Daughter ☐ Other: _____		
Street Address:		P.O. Box:	City/ Town:	Province:
Postal Code:	E-Mail Address:		Work Phone No.:	Home Phone No.:

SPONSOR INFORMATION

<i>(Person/ Organization responsible for the cost of the plaque if the nominee is selected.)</i>				
Last Name:		First Name:	Group/ Organization:	
Street Address:		P.O. Box:	City/ Town:	Province:
Postal Code:	E-Mail Address:		Work Phone No.:	Home Phone No.:
I/ we submit the following name to the MAHF Board of Directors for their consideration as a candidate for the Manitoba Agricultural Hall of Fame. I/ we feel that they meet your criteria as someone who deserves recognition for their outstanding contributions to the welfare and improvement of agriculture and the enhancement of rural living in Manitoba.				
Signature of Nominator			Date	

Please Note: The deadline for entries is **February 28 each year**. Please mail or email nomination forms to:

Executive Director
Manitoba Agricultural Hall of Fame Inc.
3977 Portage Avenue, Winnipeg MB R3K 2E8
manitobaaghalloffame@gmail.com

Nomination Package Submission Checklist:

1. Nomination Form:

- ☐ Print off and complete (in full) the Nomination Form. This form must be included as page 1 of your nomination package. All information is kept confidential.

If you wish to receive the form by email, simply email manitobaaghalloffame@gmail.com with this request.

2. Biography – Full and Short versions

- ☐ **Full biography:** The full biography will be included on the MAHF website and should include: full name, date and place of birth, ancestry, education, marital status, family, career, personal characteristics, awards/honours and the significant/outstanding accomplishments of the nominee or group of individuals. Please read and keep in mind the nomination criteria as this is important information that is considered in the evaluation process.
 - 1) Innovative contributions (20%)
 - 2) Service to agriculture (20%)
 - 3) Service to community (20%)
 - 4) Longevity of impact on agriculture (20%)
 - 5) Impact beyond local region (20%)
- ☐ **Short biography (300-350 words):** This shortened version will to be used in printed material and for mass media.

3. Letters of Endorsement:

Nominations must be substantiated with accompanying letters of endorsement (max. five). These letters should come from individuals and organizations with which the individual or group was involved and should include knowledge of specific/outstanding accomplishments of the individual or group.

- ☐ Endorsement Letter #1: Author _____
- ☐ Endorsement Letter #2: Author _____
- ☐ Endorsement Letter #3: Author _____
- ☐ Endorsement Letter #4: Author _____
- ☐ Endorsement Letter #5: Author _____
- ☐ Other: _____

4. Portrait/ Photo of Nominee:

A head and shoulders shot with a plain (solid colour) background is preferred.

- ☐ One current photograph must be submitted with the package (print or digital acceptable).
 - Any digital photographs should be a minimum of 300 dpi and at least 5"x7".
 - The print copy of the photograph may be returned upon request.
 - In the event that the nominee is deceased, please submit an appropriate photograph that shows just them in the photo.

5. Packaging:

All material must be submitted in a typed, comprehensive, yet concise and organized fashion. If possible, all information must be submitted together as one package. Please collect all letters of reference and include it with all other pieces of the package.